

BYLAWS

VALLE DEL SOL – EL BOTER NEIGHBORHOOD ASSOCIATION



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TITLE I. NAME, NATURE, LEGAL FRAMEWORK, PURPOSES, SCOPE AND REGISTERED OFFICE

Article 1. Name

Under the name “ASOCIACIÓN DE VECINOS VALLE DEL SOL – EL BOTER,” a non-profit association is hereby established, with its own legal personality and full legal capacity to act.

Article 2. Legal framework

The Association shall be governed by the Spanish Constitution; by Organic Law 1/2002 of 22 March, regulating the Right of Association; by Law 14/2008 of 18 November, on Associations of the Valencian Community; by the regulations governing the Autonomous Register of Associations of the Valencian Community; by these Bylaws; and by the resolutions validly adopted by its governing bodies.

Article 3. Purposes

The purposes of the Association include, among others:

- To defend the general or sector-specific interests of the residents within the Association's territorial scope.
- To promote citizen participation in neighborhood and municipal matters and dialogue with Public Administrations.
- To promote cultural, educational, informative and community-building activities.
- To foster actions aimed at improving quality of life, services, infrastructure and the surroundings of the neighborhood area.

Article 4. Territorial scope

The Association's territorial scope of activity shall be limited to the Valle del Sol – El Boter area, partida de Monnegre, without prejudice to the fact that it may carry out actions or dealings before any Public Administrations or entities whenever necessary for the defense of its purposes.

Article 5. Registered office

The registered office is established at C/ del Estambre, No. 35, Valle del Sol, partida de Monnegre, 03115. The Board of Directors may agree on an address for notifications and an institutional email address, which shall be recorded in the Members Register.

The official communication channels and their validity regime are regulated in Article 53.

Article 6. Duration

The Association shall have an indefinite duration, unless dissolved in accordance with these Bylaws and applicable regulations.

TITLE II. MEMBERS

Article 7. Admission

Persons over eighteen years of age residing within the territorial scope referred to in Article 4, or stably linked to a dwelling or plot located therein, may become members of the Association, provided that they accept these Bylaws.

The application for admission shall be submitted in writing, in paper or electronic form, to the Board of Directors, which shall decide at its first meeting. If the statutory requirements are met, admission may not be denied without stated grounds.

Article 8. Status of member, personal nature and equality

Membership status is personal and non-transferable, without prejudice to the special regime of the voting member regulated in the following articles.

No one may be discriminated against on grounds of birth, sex, origin, nationality, language, disability, age, beliefs or any other personal or social circumstance incompatible with the legal system.

Article 9. Members Register and mandatory data

The Association shall keep a Members Register, under the custody of the Secretariat, in which the identifying and contact details, the linked dwelling or plot and, where applicable, the designation of the voting member shall be recorded.

For the purposes of notices, communications, access to meetings and the exercise of voting rights, the voting member must provide and keep updated at least the following data: full name, address for notifications, telephone number and email address.

Failure to update the data required for validation may temporarily prevent remote access or remote voting until such data are regularized, without affecting the status of member or the right to attend in person where applicable.

Article 10. Voting member and principle of one vote per dwelling or plot

The Association shall operate under the principle of one (1) vote per dwelling or plot. The vote shall be exercised exclusively by the person recorded in the Members Register as the voting member for that dwelling or plot.

Where there is co-ownership, hereditary community or a plurality of members linked to the same dwelling or plot, the persons concerned must designate in writing a single person as the voting member and may replace that person at any time by written notice addressed to the Secretariat.

Under no circumstances may more than one vote be cast per dwelling or plot. Any additional votes shall be null and void, and only the vote cast by the person duly designated in the Members Register shall be counted.

Article 11. Validated user and identification

In order to guarantee identity, participation and the uniqueness of the vote in online or hybrid meetings or in remote voting modalities, the Association may assign to the voting member a validated user account or personal identifier.

The Association may require additional checks, such as codes sent to the registered telephone number or email address, whenever necessary to preserve the integrity of the deliberation and voting process.

Article 12. Rights

Members shall have the following rights:

- To participate with voice in the General Assembly and, when they hold the status of voting member, to exercise the vote under the terms provided in these Bylaws.
- To elect and be elected to representative bodies, under the statutory terms.
- To access the Association's information, including accounts, budgets, minutes and the documentation required for deliberation, with due respect for data protection regulations.
- To submit proposals, request the inclusion of items on the agenda where appropriate, and present requests and questions.
- To challenge resolutions and actions they consider contrary to the law or to the Bylaws, under the legal terms.
- To participate in activities, services and working groups.

Article 13. Duties

Members shall have the following duties:

- To comply with these Bylaws, the manuals approved by the Assembly and the resolutions validly adopted by the governing bodies.
- To pay the ordinary and extraordinary dues that may be established.
- To cooperate in the proper functioning of the Association and in the achievement of its purposes.
- To keep their contact details updated for communication purposes.
- To respect community coexistence, the proper conduct of meetings and the proper use of the Association's communication channels.

Article 14. Loss of membership status

Membership status shall be lost by:

- Voluntary withdrawal notified in writing to the Secretariat.
- Death of the natural person or dissolution of the legal person, where applicable.

- Subsequent loss of the statutory requirements, when determined by reasoned resolution of the Board of Directors, after hearing the affected person.
- Termination for non-payment, under the terms of Article 15.
- Expulsion agreed in accordance with Article 16.

The temporary suspension of rights shall not in itself imply loss of membership status, unless one of the foregoing causes applies.

Article 15. Annual dues: accrual, payment deadline, admissions during the year, non-payment, suspension and termination for arrears

15.1. Ordinary dues shall be annual and shall accrue by calendar year, from 1 January to 31 December.

15.2. Payment of the annual ordinary dues must be made before 31 January of each year, in the manner and by the means agreed by the Assembly or, where applicable, by the Board of Directors by delegation.

15.3. Persons joining during the year may: (a) pay the full dues for the current year and acquire the full exercise of rights from the time of payment and validation in the register; or (b) not pay the dues for the current year, in which case they may participate with voice, but without the right to vote or the right to be elected to representative positions until 1 January of the following year.

15.4. To exercise the vote, the dwelling or plot must be up to date with dues and the vote must be exercised by the person recorded as the voting member.

15.5. Failure to pay dues may entail the temporary suspension of rights, including voting rights, after prior warning. A member shall be terminated if they remain one year and one day without paying the dues, after being heard and unless a justified cause is reasonably accepted by the Board of Directors.

Article 16. Disciplinary regime and safeguards

16.1. The exercise of disciplinary authority shall be governed by the principles of legality, specificity, proportionality, hearing, adversarial process, presumption of good faith and reasoned decision-making.

16.2. Reasoned criticism, requests for information, the submission of candidacies, challenges to resolutions, the filing of complaints or reports, and the exercise of administrative or judicial actions by members shall not, in themselves, constitute grounds for sanction or expulsion.

16.3. The sanctions that may be imposed are: (a) written warning; (b) temporary suspension of membership rights for a maximum period of six months; and (c) expulsion. Expulsion may only be agreed for very serious offenses and never automatically.

16.4. Very serious offenses shall include, among others, assaults, threats or coercion; serious and deliberate disruption of an Assembly; falsification or manipulation of the register or the vote;

improper use of the Association's funds, documentation or credentials; malicious dissemination of personal data; and serious or repeated insults after written warning. Serious and minor offenses may be further developed in the Member Good Practice Manual, always within the framework of these Bylaws.

16.5. Every sanction shall require prior proceedings, including: (a) a decision to initiate proceedings; (b) appointment of an impartial investigator, who may not be the complainant, the affected person or the main witness; (c) a written statement of facts and possible classification; (d) a minimum period of ten working days to submit arguments; (e) the possibility of proposing and providing evidence; and (f) a reasoned proposed decision.

16.6. Where the facts could justify expulsion, the decision shall correspond exclusively to the General Assembly, by reasoned resolution adopted by a two-thirds majority of validly cast votes and by secret ballot. The member subject to the proceedings shall have the right to be heard before the vote, in person or in writing.

16.7. Interim measures may only be adopted where there is a serious risk to the safety of persons, the integrity of documentation, credentials or the Association's funds; they must be proportionate, reasoned and temporary, and may not in practice amount to a concealed expulsion.

16.8. Any member of the Board of Directors having a personal interest in the proceedings, a direct connection to the facts or manifest hostility towards the member subject to the proceedings shall abstain from intervening, and this shall be recorded in the minutes.

16.9. The sanctioning decision shall be in writing, reasoned and notified. An internal appeal or reconsideration may be submitted to the first General Assembly that is held thereafter, without prejudice to any legal actions that may apply.

TITLE III. GOVERNING AND REPRESENTATIVE BODIES

CHAPTER I. GENERAL ASSEMBLY

Article 17. Nature

The General Assembly is the supreme governing body of the Association. Its resolutions, adopted in accordance with the law and these Bylaws, shall bind all members.

Article 18. Powers

In addition to those provided by law, the General Assembly shall have the following powers:

- To amend the Bylaws.
- To elect and remove the members of the Board of Directors.
- To approve budgets, accounts and the annual report.

- To set ordinary and extraordinary dues.
- To decide on dissolution and the destination of the resulting assets.
- To approve internal regulations, remote voting protocols and the manuals regulated in Articles 57 and 58.
- To decide on expulsion proceedings and motions of censure under the terms provided in these Bylaws.

Article 19. Meetings

The Assembly shall meet in ordinary session at least once a year, within the first quarter.

It shall meet in extraordinary session when agreed by the Board of Directors or when requested by at least ten percent of the members, and must be held within a maximum period of thirty days from the request.

Article 20. Notice and documentation

Notice shall be given in writing at least fifteen calendar days in advance, except in cases of urgency ratified at the start of the session by the Assembly itself.

The notice shall include the agenda, place, date and time on first and second call, as well as the format of the meeting — in person, online or hybrid — and the voting system to be used.

Notice shall be communicated individually to the address or electronic address recorded in the Members Register and, in addition, shall be published through the official channels under the terms of Article 53.

Article 21. Right to information and prior documentation

21.1. From the date of the notice of the Assembly, the Association shall make available to members the essential documentation required for deliberation and voting, including proposed resolutions, budgets, accounts, annual report and any relevant reports.

21.2. Reasoned requests for additional information or documentation related to the agenda must be submitted in writing at least five calendar days in advance, unless justified urgency exists. The Board of Directors shall provide access within a reasonable period, safeguarding data protection regulations and confidentiality where there is legitimate cause.

21.3. When documents containing personal data of third parties are provided, the Association may allow access by means of viewing, in-person consultation or dissociated or anonymized versions.

Article 22. Constitution

The Assembly shall be validly constituted on first call with the attendance, in person or online, or valid representation, of at least twenty-five percent of the members. On second call, it shall be validly constituted regardless of the number of attendees, and shall be held at least thirty minutes

after the first call.

Article 23. Voting and majorities

23.1. Each dwelling or plot shall hold one (1) vote, to be exercised by the voting member recorded in the Members Register in accordance with Article 10.

23.2. As a general rule, voting shall be public, including the election of positions. Voting shall mandatorily be secret in matters concerning the removal of persons, disciplinary proceedings, expulsion of members and motions of censure, as well as whenever so requested by at least ten percent of attendees with voting rights before the start of the vote.

23.3. Resolutions shall be adopted by simple majority of validly cast votes when affirmative votes exceed negative votes, except in cases where these Bylaws require a qualified majority.

23.4. A qualified majority of two-thirds of validly cast votes shall be required for resolutions on the appointment and removal of the Board of Directors, amendment of the Bylaws, dissolution, formation of or integration into federations or similar entities, and expulsion of members.

Article 24. Remote voting and representation

In order to encourage participation, the following modalities are enabled, provided that the dwelling or plot is up to date with dues, the notice expressly provides for them and the vote is exercised by the duly identified and validated voting member:

24.1. Attendance and online voting in real time, through a platform allowing identification, two-way communication and effective participation.

24.2. Non-attendance electronic voting within the time window that may be opened for the Assembly or for the specific item on the agenda, with the opening and closing times recorded.

24.3. Early voting or voting by secure form, only when the notice includes closed proposals and the identification of the voter and the integrity of the vote's meaning are guaranteed.

24.4. Voting by proxy or representation in favor of another member, granted in writing and signed, including electronic means with a signature or equivalent validation. No person may hold more than two proxies.

24.5. The Assembly Board shall verify identity and voting-member status, monitor duplications and record in the minutes the number of votes cast by each method.

24.6. In secret ballots, the secrecy of the vote shall be guaranteed through mechanisms ensuring anonymity and integrity, without prejudice to the technical traceability required to prove the uniqueness of the vote per dwelling or plot.

24.7. The Board of Directors may submit to the Assembly a Remote Voting and Electronic Means Protocol developing the technical aspects without contradicting these Bylaws.

Article 25. Register of persons entitled to vote

25.1. The Secretariat, with the collaboration of the Treasury where appropriate, shall prepare the register of members entitled to vote for each dwelling or plot for each General Assembly.

25.2. The provisional register shall be closed and published at least seventy-two (72) hours before the scheduled start time of the Assembly, through the Association's official channels and with due respect for the protection of personal data.

25.3. Up to forty-eight (48) hours before the Assembly, members may request in writing the correction of material errors. The Secretariat shall decide and, where appropriate, publish the final register at least twenty-four (24) hours in advance.

25.4. The Assembly Board shall verify on the spot the identity and status of voting members and shall record in the minutes the total number of votes in the final register, as well as any incidents and accepted corrections.

Article 26. Supplementary rules on voting and electronic means

26.1. The Association shall adopt reasonable measures to ensure the identity of the voter, the integrity of the process and the absence of duplicates.

26.2. When the notice provides for electronic voting, the voting window shall open at the start of the Assembly or, where applicable, of the relevant item on the agenda, and shall close before the count begins, with the opening and closing times recorded in the minutes.

26.3. If, during an online or hybrid session, widespread incidents occur that significantly prevent participation or voting, the Assembly Board may agree on a technical pause, the repetition of the affected vote or the postponement of the session or of the relevant agenda item within a maximum period of seven days.

26.4. The minutes shall reflect the number of votes cast by each method, the number of null votes and the general ground for nullity. In secret ballots, anonymity shall be preserved.

26.5. The Board of Directors may approve and update a Remote Voting and Electronic Means Protocol detailing tools, validations, incident records and retention.

Article 27. Online or hybrid Assemblies

The Assembly may be held wholly or partly by electronic means, provided that the notice so states, two-way real-time communication is guaranteed, the identification of attendees is ensured and the minutes record the format of the meeting and the list of attendees in person and online.

In the case of fully online assemblies, the Board of Directors may set up, if requested at least seven (7) calendar days in advance, a fixed connection point and in situ voting facility in order to facilitate the participation of members, without this implying the provision of individualized technical support.

Article 28. Minutes

Minutes shall be drawn up for each session, identifying attendees, matters discussed, circumstances of time and place, the main deliberations, the resolutions adopted and the numerical result of the votes.

The minutes may be signed electronically and kept in digital form, ensuring authenticity, integrity and preservation.

Article 29. Challenge of resolutions

Resolutions of the Assembly and actions of the Association may be challenged in accordance with applicable regulations. In particular, members may challenge resolutions they consider contrary to the law or to these Bylaws, without prejudice to any other actions to which they may be entitled.

CHAPTER II. BOARD OF DIRECTORS (REPRESENTATIVE BODY)

Article 30. Composition

The Association shall be governed, administered and represented by the Board of Directors, composed of the President, Vice-President, Secretary, Treasurer and such Board Members as the Assembly considers necessary.

The Assembly may create, modify or abolish functional board-member positions and define their duties by express resolution.

Article 31. Election

The Board of Directors shall be elected by free vote at the General Assembly. Candidacies may be open or by position, as established by the notice or by the electoral regulations approved by the Assembly.

Article 32. Minimum rules of the electoral process

32.1. The Board of Directors shall be elected by free vote at the General Assembly, and in-person and remote voting modalities may be combined in accordance with these Bylaws.

32.2. Candidacies for President, Vice-President, Secretary and Treasurer must be submitted in writing and published through the official channels at least seven (7) calendar days before the electoral Assembly. Up to forty-eight (48) hours before the Assembly, the correction of formal defects may be requested. If, when the electoral Assembly is held, no candidacy has been submitted for one or more positions, candidacies may be proposed at that very meeting exclusively for the vacant positions. If validly submitted and published candidacies already exist in advance, no new candidacies shall be admitted on the day of the Assembly.

32.3. The Assembly Board shall act as the electoral board. In case of conflict or if so agreed, an electoral board made up of three members who are not candidates may be appointed; it shall conduct the count and resolve immediate incidents, recording this in the minutes.

32.4. Once voting has concluded, a single count shall be carried out by aggregating the valid votes cast through all permitted methods. The persons receiving the highest number of votes for each position shall be elected. In the event of a tie, the vote shall be repeated between the tied candidacies and, if the tie persists, the decision shall be made by public drawing of lots conducted by the board.

32.5. Incidents or challenges concerning the electoral process must be submitted in writing to the Secretariat within three (3) calendar days following the election. The outgoing Board of Directors, or failing that a committee appointed by the Assembly, shall issue a proposed decision within a maximum period of seven (7) days, without prejudice to any legal actions that may apply.

Article 33. Term of office, re-election and limit

The term of office shall be one (1) year, and members of the Board may be re-elected successively.

Under no circumstances may the statutory duration of each term exceed five years. The offices of President, Secretary and Treasurer must be held by different persons.

Article 34. Removal and vacancies

34.1. Members of the Board of Directors shall cease to hold office upon expiry of their term, resignation, loss of membership status, subsequent incapacity, death, revocation by the Assembly or a final sanction entailing incompatibility with the office.

34.2. Vacancies may be filled provisionally by resolution of the Board itself until the next Assembly, which shall ratify the appointment or elect a final replacement for the remainder of the term.

34.3. The interim suspension of a Board member may only be agreed for serious cause, by reasoned decision, after prior hearing whenever possible, and by a two-thirds majority of the remaining non-affected members. Such suspension must be submitted for ratification at the first Assembly held thereafter and may not last more than three months without an Assembly resolution.

34.4. Under no circumstances may the Board itself decide the final removal of an elected office-holder for disciplinary reasons, which shall fall to the General Assembly in accordance with Article 23.

Article 35. Operation

The Board of Directors shall meet ordinarily at least every two months and extraordinarily whenever requested by one-third of its members or agreed by the President.

It may meet in person, online or in hybrid form, subject to requirements equivalent to those provided for the Assembly as regards identification, communication and recording in the minutes.

Article 36. Quorum and resolutions

The Board shall be validly constituted with prior notice and the attendance of half plus one of its members. It shall adopt resolutions by simple majority of validly cast votes, unless the Bylaws require another majority.

All members of the Board shall have voice. The right to vote shall correspond only to those who, in addition to holding office, are recorded in the Members Register as the voting member of a dwelling or plot.

Under no circumstances may the attendance of several Board members linked to the same dwelling or plot result in the casting of more than one vote for that dwelling or plot. If two or more members linked to the same dwelling or plot attend, the vote shall be deemed validly cast exclusively by the person recorded as the voting member.

Minutes shall be taken for each meeting and signed by the Secretary with the approval of the President.

Article 37. Conflict of interest

Members of the Board of Directors must abstain from taking part and voting in matters in which they have a direct or indirect conflict of interest with the Association or with third parties related to the resolution, and this shall be expressly recorded in the minutes.

Article 38. Powers

In addition to the powers provided in these Bylaws, the Board of Directors shall have the power to: implement the Assembly's resolutions; manage ordinary administration; propose dues; call Assemblies; prepare budgets and accounts; represent the Association; apply for grants; and exercise all functions not expressly reserved to the General Assembly.

CHAPTER III. PRESIDENT, VICE-PRESIDENT, SECRETARY, TREASURER AND BOARD MEMBERS

Article 39. President and Vice-President

39.1. The President shall legally represent the Association, convene and chair the meetings of the General Assembly and the Board of Directors, authorize approved payments, countersign certificates and ensure the implementation of resolutions.

39.2. The Vice-President shall exercise exclusively substitute functions for the President in the event of vacancy, absence, illness or express written delegation. Outside those cases, the Vice-President shall not hold autonomous powers of representation or disposition of funds.

39.3. When acting as formal substitute for the President, the Vice-President shall assume only the powers necessary to ensure continuity of management, with the duty to inform the Board of Directors at its first subsequent meeting.

Article 40. Secretariat

The Secretariat shall be responsible for keeping the documentation, drawing up and preserving the minutes, maintaining the Members Register, issuing certificates with the approval of the President, and ensuring the formal regularity of notices, registers and voting processes.

Article 41. Treasury

The Treasury shall be responsible for safeguarding and controlling financial resources, keeping the accounts, preparing budgets and accounts, supervising the collection of dues and making duly approved payments. The disposition of funds shall be governed by Articles 46 and 47.

Article 42. Communications Board Member

42.1. The Communications Board Member shall be responsible for managing the Association's official channels and social media, disseminating notices, announcements, resolutions and institutional communications, and coordinating informative messages for members.

42.2. The Communications Board Member may not publish content at their personal discretion. They shall be limited to transmitting through the official channels the information and messages approved by the Board of Directors or, where applicable, by the President when there is objective urgency.

42.3. In urgent cases, the President may authorize a specific publication, which must be reported to the Board of Directors and ratified at its first subsequent meeting, with this being recorded in the minutes.

42.4. The Communications Board Member shall preserve reasonable evidence of relevant official publications — links, screenshots or internal records with date and time — especially regarding notices, registers and communications of general interest.

Article 43. Committees and working groups

The General Assembly or the Board of Directors may create committees and working groups. Their operation shall be governed by the resolution creating them, and they shall be accountable to the Board and, where appropriate, to the Assembly.

TITLE IV. FINANCIAL REGIME AND DOCUMENTATION

Article 44. Founding assets

The founding assets are set at one thousand euros (€1,000).

Article 45. Resources

The Association's resources shall consist of dues, grants, donations, inheritances and legacies, income from assets and any other lawful income compatible with its non-profit nature.

Article 46. Accounts and disposition of funds

The President, the Treasurer, the Secretary and, where applicable, the Vice-President only when formally substituting for the President, shall appear as authorized signatories on the bank accounts. The Board may additionally authorize a Board Member for limited support functions, if expressly agreed.

To dispose of funds, two joint signatures shall be required, one of which must mandatorily be that of the Treasurer or the President. The signature of the Vice-President shall be equivalent to that of the President only when a formal substitution has been documented.

Article 47. Authorization thresholds, payments and contracting

47.1. Ordinary management shall conform to the approved budget. The Board of Directors may execute budgeted expenditures within their respective headings.

47.2. Unbudgeted or extraordinary expenditures of up to one thousand euros (€1,000) shall require prior resolution of the Board of Directors. Expenditures exceeding that threshold shall require prior resolution of the General Assembly, except in cases of urgency relating to safety, preservation or unavoidable legal compliance, in which case the Board may provisionally authorize the expenditure by express statement of reasons and must submit it for ratification at the first Assembly held thereafter.

47.3. Reimbursements and advances to members or Board members shall require sufficient documentary proof and the express approval of the President and Treasurer or, if either of them is affected, of two non-interested members designated by the Board.

47.4. Where contracts are entered into or work is assigned to members of the Board of Directors or to persons linked to them by kinship up to the second degree, cohabitation, commercial relationship or corporate relationship, the abstention of the interested person and an express record in the minutes shall be mandatory. In such cases, at least two comparable quotations from independent third parties must be obtained. If the amount exceeds one thousand euros (€1,000), or if there are reasonably available alternatives on the market, three quotations must be obtained unless there is a material impossibility stated in the minutes. In all cases, the artificial splitting of expenditure to evade this regime is prohibited.

Article 48. Budget and accounts

The Board of Directors shall annually prepare the budget, the accounts and the financial report, which shall be submitted for approval to the General Assembly. The Association shall keep orderly accounts and preserve supporting documentation in accordance with applicable regulations.

Article 49. Financial year

The financial year shall coincide with the calendar year and shall close on 31 December.

Article 50. Books and electronic records

The books and documentation of the Association — minutes, register of members, accounts and other files — may be kept and preserved in physical or electronic form, provided that authenticity, integrity, preservation and traceability are guaranteed.

TITLE V. DATA PROTECTION AND COMMUNICATIONS

Article 51. Data protection

The Association shall process personal data in accordance with Regulation (EU) 2016/679, Organic Law 3/2018 and any other applicable regulations, exclusively for purposes of association management, notices, collection of dues, participation and official communications.

Members may exercise the rights provided by law before the Association under the terms of the regulations in force.

Article 52. Electronic communications

Communications may be made by electronic means when the member has provided an electronic address or equivalent means. The Association shall seek to use mechanisms enabling proof of sending, receipt or, at least, availability.

Article 53. Official communication channels

53.1. For the purposes of notices, formal announcements, publication of the register, making documentation available and official communications, the following are hereby declared to be the official channels of the Association:

- The official website: <https://asociacionvalledelsol.es> (or the URL that replaces it and is published by the Association).
- The Association's official WhatsApp broadcast group.
- The Association's official Instagram profile.
- The Association's official Facebook page.
- The Association's official X account (formerly Twitter).
- The physical noticeboard located at the entrance to the development, at the place designated and kept identified by the Board of Directors.
- The placing or deposit of printed communications in the mailboxes of members and, when necessary for proof thereof, their visible posting on the door or outer face of the mailbox cabinet.

53.2. The Association shall seek to publish official information at least on the official website and in the broadcast group, without prejudice to the complementary use of the other official channels. The Secretariat shall preserve reasonable evidence of publication or availability, such as links, screenshots, internal records or records of distribution, especially in relation to notices, registers and essential documentation.

53.3. In the event of discrepancy between channels, the content published on the official website shall prevail or, failing that, the channel that provides the best proof of the date and of the content effectively made available. The Assembly Board may record in the minutes any incident and its correction.

53.4. Anyone unable to access any of the official channels may request from the Secretariat that the information be sent or made available through a reasonable alternative means — email, in-person consultation or a paper copy — without prejudice to the full validity of publications made through the official channels.

53.5. The use of the WhatsApp broadcast group and the official social media channels shall respect data protection regulations, the institutional nature of communications and the right of members, where appropriate, to request reasonable alternative channels.

TITLE VI. AMENDMENT OF THE BYLAWS, DISSOLUTION AND WINDING-UP

Article 54. Amendment of the Bylaws

Any amendment of these Bylaws shall require a resolution of the General Assembly convened specifically for that purpose and the subsequent completion of the registration formalities that may apply.

Article 55. Dissolution

The Association may be dissolved by resolution of the Extraordinary General Assembly convened for that purpose or by any of the causes provided by law.

Article 56. Winding-up

Once dissolution has been agreed, the winding-up period shall begin. The Board of Directors shall act as the liquidating body, unless the Assembly expressly appoints a liquidating committee.

The net remainder resulting after winding-up shall be allocated to non-profit public or private entities or purposes, in the manner agreed by the Assembly, without in any case distorting the non-profit nature of the Association.

TITLE VII. GOOD PRACTICE MANUALS AND CONTINUITY

Article 57. Member Good Practice Manual

57.1. The General Assembly may approve a Member Good Practice Manual developing rules on coexistence, participation, use of channels, data protection, respect at meetings and proper use of the Association's resources.

57.2. Once approved and published through the official channels, the Manual shall be binding insofar as it does not contradict these Bylaws or the applicable regulations.

57.3. The Manual may not in itself create new grounds for expulsion or aggravate those provided in these Bylaws; it may only develop conduct, examples and interpretative criteria within the statutory framework and Article 16.

57.4. Serious or repeated breach of the Manual may give rise to the opening of disciplinary proceedings with a hearing and safeguards, under the terms of Article 16.

Article 58. Welcome and Continuity Manual for the Board of Directors

58.1. In order to guarantee continuity and good governance, the Association shall have a Welcome and Continuity Manual for the Board of Directors, approved by the General Assembly and updated where appropriate.

58.2. In the event of total or partial renewal of the Board of Directors, the incoming Board shall be subject to the Manual from the time it takes office. An orderly handover shall take place, including, at a minimum, corporate access credentials, login details, a list of institutional contacts, and the status of ongoing files, contracts, grants and obligations.

58.3. Within the seven calendar days following the election, the outgoing and incoming Boards shall sign a handover report, on paper or by electronic signature, listing the accesses delivered, the documentation transferred and relevant pending matters. If the outgoing Board cannot or does not wish to cooperate, the incoming Board shall document the actions taken to recover access and ensure continuity.

58.4. The Board of Directors shall ordinarily use the tools and corporate means approved by the Association — including, among others, the institutional email account, shared document repositories and corporate storage units or drives — for management, internal communication and the custody of documentation. The use of personal means or personal accounts may only be authorized exceptionally by express resolution of the Board of Directors and for justified cause, and the essential documentation must be transferred to the corporate repositories without undue delay and, in any event, within a maximum period of fifteen days.

58.5. Following a change of Board, passwords and permissions shall be updated within a maximum period of seventy-two hours, revoking access for those who have ceased to hold office, without prejudice to the legal obligations of document retention.

Article 59. Entry into force

59.1. These Bylaws shall enter into force upon their approval by the General Assembly and, where applicable, upon their registration in the corresponding register, in accordance with applicable regulations.

59.2. These Bylaws were approved by resolution of the Extraordinary General Assembly of the Association held in Valle del Sol, partida de Monnegre, on 22 March 2026, and all previous versions incompatible with their content are hereby repealed and replaced.

59.3. And for the record, this final instrument of approval and formalization is issued.

In Valle del Sol, partida de Monnegre, on 22 March 2026.

THE PRESIDENT

Signed: Juan Carlos Leal Pozo

THE SECRETARIAT

Signed: María Teresa Millán Cabral